

NEW HAVEN BOARD OF COMMISSIONERS MEETING MINUTES

City Hall – 302 Center Street, New Haven, KY 40051

February 15th, 2024 @ 5:00PM

Members Present: Mayor Linda Mattingly, Ruth Faulkner, Lois Boley, Mike Morris & Fred DeWitt

Guests & Staff Present: Katelyn Norris, David Nalley, Don Cecil, Jamie Bryan and Joanie Corbin

The meeting was called to **order** by Mayor Mattingly at 5:00pm. The pledge was recited.

The **Meeting Minutes of January 18th, 2024** were approved with a motion by Ruth and a second by Mike. All voted in favor. Motion carried.

The **Financial Reports** were accepted with a motion by Lois and a second by Ruth. All voted in favor. Motion carried.

New Business

Ruth made a motion to approve the usage of Barry Hall for a fundraiser for **Chris & Marla Stiles** on Saturday, March 9, 2024. A \$75 cleaning fee will be required by the fundraiser organizers. Fred seconded the motion. All voted in favor. Motion carried. The Stiles family recently lost their home due to a fire.

Mayor Mattingly informed the board that the city's current **utility billing program** company is doing a mandatory update to the system. The cost of the update with UPM is \$ 24,785.00. Due to the high cost of the update, Joanie solicited another quote from Ampstun. The price to purchase a new utility billing software with Ampstun is \$ 13,850.00. Mayor Mattingly stated that she would like to see the switch to Ampstun for 2 reasons:

- 1 – The price is half of what the update for the current system is.
- 2 - Larue County Water District currently used Ampstun. They have provided a good reference and since our sewer bills are based off of the water usage, this would be a smooth transaction for our monthly readings from Larue County's system to ours.

A short discussion took place about the options. Ruth made a motion to **purchase the new utility software from Ampstun**. Fred seconded the motion. All voted in favor. Motion carried.

Mayor Matitngly also asked the board for permission to purchase a **"Property Tax" program**. Two quotes were obtained. The city doesn't have a property tax program at this time.

- 1 – Ampstun - \$3,000 program fee / \$500 annual support
- 2 – Guts - \$3,940 program fee / \$ 1,612.00 annual support

Ruth made a motion to **purchase the "Property Tax" program for the price of \$3,000 from Ampstun**. Lois seconded the motion. All voted in favor. Motion carried.

NEW HAVEN BOARD OF COMMISSIONERS MEETING MINUTES

February 15th, 2024 @ 5:00PM

Page 2

Discussion took place on whether or not to allow animals to be sold at the New Haven Farmers Market. Fred made a motion that **no animals be sold at the Farmers Market**. Lois seconded the motion. All voted in favor. Motion carried.

FYI – **New Haven River Day** will be held on Saturday, June 15, 2024.

David informed the board that the New Haven Community Development would like to purchase an **electronic sign** for the city from Nukem Graphics for \$9,300.00. The sign will be 5” thick, 25” tall and 56’ wide. Linda made a motion for the electronic sign to be purchased from Nukem Graphics in the amount of \$9,300.00. Ruth seconded the motion. All voted in favor. Motion carried.

Administration

Waste Management has informed the city that they will raise the monthly **garbage** fee to \$18.00 on July 1, 2024. Mayor Mattingly and Fred informed the board that they had met with Judge Hutchins to discuss the garbage pick-up with the county. Judge Hutchins stated that their current charge is \$18.00 per month, but may increase up to \$20.00 per month soon. After discussing the pros and cons of continuing the service with WM, Fred made a motion for the city to discontinue garbage pick-up with WM and begin service with NC Fiscal Court. Ruth seconded the motion. All voted in favor. Motion carried. This transition will still need to be approved by the NC Fiscal Court in March. If it is approved, WM will be sent a letter informing them that the city will discontinue their services as of July 1, 2024.

Mayor Mattingly reported that the February **Youth Leadership Class** was a big hit with the students. The meeting was at the fire house. Officer Allison spoke to them about being a leader, Fred gave them a tour of the firehouse, spoke to them about fire safety and showed them how all of the fire trucks/equipment worked and the mayor talked to them about community service that the group will perform in April. The students really enjoyed Fred’s presentation and learning about all the equipment.

Police

No report. Officer Allison was unable to attend the meeting.

Sewer

Jamie reported that the lagoon is still too full for Gary Clifford to install the **16” valve**. It is currently a waiting game to complete this project. The waste needs to be below the valve before we can replace it.

Jamie also reported that he is still waiting on prices to replace the **control panels and pump at the lift stations**. This is a maintenance issue so Jamie will proceed with this project as soon as all prices are received.

NEW HAVEN BOARD OF COMMISSIONERS MEETING MINUTES

February 15th, 2024 @ 5:00PM

Page 3

Street Department

Jamie reported that the **sidewalk project on Main Street** was completed today.

Recreation Department

Donnie provided an update on the **ballpark fencing**. He stated that the fence between the ballpark and Devers field had been removed, the new fencing has been purchased and will be installed soon.

Jamie reported that they have been working on the **pool upgrades**. As of today, they have replaced the 6" valve, 2" valve and fixed the lighting. They still have several upgrades to make, but will have the pool ready to go in May.

A quote in the amount of \$650.00 was obtained by Dallas Cecil to **paint the wood poles and mesh fencing around the big ballfield at the park**. After a short discussion, Ruth made a motion to approve the \$650.00 expenditure to paint the fence. Lois seconded the motion. All voted in favor. Motion carried.

Veterans Center

Linda made a motion to enter into **Executive Session per KRS 61.910(1)(b) for deliberations on the future acquisition or sale of a property by a public agency**. Fred seconded the motion. All voted in favor. Motion carried.

Fred made a motion to re-enter **regular session**. Ruth seconded the motion. All voted in favor. Motion carried.

Fred made a motion to **advertise for sealed bids on the 2 properties located at 306 Center Street (building & lot) with an opening date of March 21, 2024 @ 5:00pm**. Lois seconded the motion. All voted in favor. Motion carried.

Ruth made a motion to **adjourn** the meeting. Mike seconded the motion. All voted in favor. Motion carried.

Mayor _____

City Clerk _____

